

## Basic 5 Observation Form (15 minutes)

Teacher: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Observer: \_\_\_\_\_ Class: \_\_\_\_\_ Activity: \_\_\_\_\_

**STEP 1** During a 10 minute observation period, record simple tally marks for first three benchmarks. (10 minutes)

Benchmark	Observation period (10 minutes)		Total
	(Positive)	(Corrective)	
Ratio of Interactions			
Opportunities to Respond			
Disruptions			
Alignment with Expectations	<b>Expectations Posted:</b>  <b>Ratings</b> <b>5</b> = All students were following expectations. <b>4</b> = All but one or two students were following expectations. <b>3</b> = Most students were following expectations. <b>2</b> = About half of the students were following expectations. <b>1</b> = Most students were not following expectations.		

Ratio of interactions = \_\_\_\_:\_\_\_\_ (Positive: Corrective)

Does the teacher have an attention signal? \_\_\_\_\_

Notes:

**STEP 2** For the next 5 minutes focus on a different student every 5 seconds. Record a "+" symbol to indicate on-task or engaged behavior and a "-" symbol to indicate off-task behavior. When each student has been observed, begin the progression again. Continue until 5 minutes has elapsed. (5 minutes)

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60

**STEP 3** Calculate totals

Ratio of Interactions	Opportunities to Respond	Disruptions	Alignment with Expectations	Time on Task Academic Engagement
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**Key:**

Benchmark	Dark	Medium	Light
Time on Task (academic engagement)	Less than 80%	81–90%	91–100%
Opportunities to Respond (per 10-minute interval)	Fewer than 10	10–40	More than 40
Ratio of Interactions (positive to negative)	Less than 1:1 or less than 1 interaction per minute	At least 1:1 consistently	At least 3:1 consistently
Disruptions (per 10-minute interval)	More than 10	5–10	Fewer than 5
Alignment with Expectations	Mostly 1s & 2s	Mostly 2s & 3s	Mostly 4s & 5s